



2025

# ANNUAL REPORT



**Busselton Hospice Care Inc**

*Supporting life lived well,  
dying, death and bereavement  
Everyone matters. No one needs to die or grieve alone.*





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# Our Mission

At Busselton Hospice Care Inc., our mission is grounded in the principles of a *Compassionate Community*—a model that recognises caring for those who are dying or grieving as a shared social responsibility. In this approach, family, friends, neighbours, and volunteers play a central role, together providing about 80% of the care for people living with serious life-limiting illness or approaching end of life. This unpaid care not only brings comfort and dignity to individuals and families but also contributes immense value to our broader health system.

As our community grows and ages, the need for compassionate, community-based care will continue to rise. BHCI is committed to expanding the circle of support—ensuring that individuals, carers, and families are not alone in facing the challenges of serious illness, dying, death, and bereavement.

Our services are designed to complement clinical care by addressing the emotional, social, and spiritual needs of individuals and their loved ones. Whether through volunteer-led programs, grief and bereavement support, complementary therapies, or facilitating community education on dying, death, and bereavement, BHCI offers meaningful choices and compassionate presence at every stage of the journey.

We believe in supporting *life lived well*, and in ensuring that *everyone matters—no one needs to die or grieve alone*.

# Chair's Message

At our heart, Busselton Hospice Care Inc. is an organisation that champions the community we work in and the volunteers who provide the compassion, respect and generosity of spirit that have always been at the core of our daily service. I thank and acknowledge each person who has played their part in the ongoing progress and sustainability of our vision to 'Support life lived well, dying, death and bereavement' this year. We truly hold fast to the mission that 'Everybody matters. No one should die or grieve alone'.



*Tamsin Coutts*

This year has seen enormous momentum, both on a national level and in the City of Busselton, with conversations and activities around end-of-life issues. Palliative Care is becoming better understood as the medical speciality that enhances quality of life and reduces suffering, and as it reaches more people living longer with life limiting conditions, so too must our organisation innovate and reach out to those in our community along their journeys. As we have worked towards achieving the goals set out in our ambitious Strategic plan 2022-2025, we have collaborated with many wonderful people and organisations from whom we have learned much. Our hope is to achieve a modern charity with robust governance processes, whilst maintaining long term sustainability and compassion.

Our Volunteers continue to be committed, open hearted and versatile people and we were delighted to welcome another cohort of trainees this year. To diversify both the volunteers themselves, and the roles that are on offer, the training has been reviewed and varied to ensure it maintains the core skills but allows more flexibility and choice. We are ever grateful for people offering to help in less publicly acknowledged areas of the organisation, including outreach, IT, gardening, fundraising, networking and administration.

The core services have continued to be utilised and appreciated, and I thank the employed Coordinators who work passionately and committedly to train and support the volunteers to do the roles of

Hospice Unit volunteering, Complimentary therapy, Bereavement Support and the Doris V Low Hub. The work in the community has grown in many ways this year, with the Hub Roadshow pilot, Befriending training, Intergenerational Connectivity project, 'Scones and Scams' (with students from Georgiana Molloy Anglican School), Community 'CCC - Coffee, Coffins and Conversations' cafes, Carer education talks, Inaugural Death Literacy survey, Remembrance Service and Go Blue for June. By taking our vision and mission into familiar everyday places, we have engaged more people to talk about life and death issues.

This year saw us saying goodbye to Bereavement Support coordinator, Anthea Openshaw. We wish her well with her professional development and thank her for her knowledge and belief in the importance of this service. Mel Casey handed over the reins of Staying in Place to Jane Smart after successfully setting up and launching the social enterprise, who was then joined by Luke O'Connell as client numbers grew.

To celebrate the work of BHCI we held a 25-year party acknowledging both the volunteers and the Geographe Bay Centre. A new Alumni for retired volunteers was formed, as we recognise the social importance and friendships that they have made during their time here. In public, BHCI was a finalist for Community Volunteer Organisation of the year by Volunteering WA and recognised by the City of Busselton at the annual Australia Day Citizens awards.

Behind the scenes, the work of sustainability has been paramount. BHCI retained PBI (Public Benevolent Institution) status after ACNC review. In keeping with our long-standing relationship with WACHS (WA Country Health Service) a new MOU was signed, recognising the value and importance of the Hospice Volunteers in Busselton Health Campus for another five years. This year has seen us remain committed to generating our own income, with Staying in Place Busselton acting as a concierge between clients and Mable home carers. We are grateful for the support of our Providers, In Casa and Homemade, regarding the implementation of the Aged Care Act 2024, and have been pleased to see client numbers rise.

We have been generously supported by the local community with our fundraising, and enjoyed fun events including the Gail Kearney Golf Day, Spring Soiree, Cow Poo Lotto and Art 100. Each event brings far more than simply fiscal return. They allow us to generate grass roots ideas for how we can better achieve our mission.

I would like to acknowledge Jenny Monson, who stepped down from Chairperson after many years at the helm, and more than thirty years serving on the board. She remains a true champion of the organisation and has been a valued friend and mentor. All board members have worked tirelessly this year. It is important to thank and recognise them for being committed volunteers in BHCI. We thank those who have retired from the board this year, John Hanlon who was Treasurer through challenging COVID times, and Cassandra Armstrong.

CEO James Jarvis has been an incredibly hard working and passionate advocate for Busselton Hospice Care Inc. The decision to employ a full time CEO has been a success and BHCI is thriving under his leadership.

I end the report with a sense of excitement and anticipation of attending the Oceanic Palliative Care Conference in September. The theme for this is 'Connecting Systems for Better Care'. Only by working collaboratively with those with shared missions, can BHCI continue to best support those in our community who need to have volunteers walk alongside them. I look forward to hearing stories of other how other organisations are doing this valuable work and share our successes and hopes for 2025 and beyond.

**Tamsin Coutts**

**Chairperson**

September 2025

# CEO Message

***“In the middle of difficulty lies opportunity.” – Albert Einstein***

This past year has been one of deepening resolve, growing community connection, and continued transformation for Busselton Hospice Care Inc. As we move through the second half of our Strategic Plan 2022–2025, and work on developing the next iteration of that plan, our commitment to supporting people and their loved ones through dying, death, and bereavement remains unwavering.



***James Jarvis***

At the heart of our work is a model that is both humble and powerful: community-based, volunteer-led, and compassion-driven. It is a model that not only delivers care but cultivates connection, dignity, and meaning. Our volunteers are diverse, skilled, and deeply generous and they continue to be the lifeblood of our organisation. Whether offering presence in the Hospice Unit, supporting bereaved families, tending gardens, or helping behind the scenes, our volunteers embody the values we hold dear. While we try to measure your contribution in hours for reporting and evaluation, it is immeasurably harder to capture the humanity in what you do. Yet, we see it every day in your gift of time and talent to help others.

Our staff, too, have shown remarkable determination and adaptability. In a landscape of evolving IT systems and increasing demand, they have remained focused, passionate, and innovative. Their leadership in training, coordination, and connecting with others has ensured that our services remain relevant, responsive, and deeply personal. We are committed to adapting to the power embedded in technological advances but remain steadfast in our commitment to people. Our work is always people first.

The Board of BHCI has continued to provide strong, values-based governance. Their resolve to steward our mission through complexity and change has been critical. Their volunteer leadership, which is often unseen, has helped us navigate funding challenges, regulatory



shifts, and strategic decisions with clarity and care. It is a small and powerful Board with each member skilled in ways that complement each other and I thank them for their guidance, passion, and determination.

We are also deeply grateful for the generosity of our community. From local businesses to individual donors, from event attendees to collaborative partners, the goodwill shown towards BHCI is both humbling and essential. It reflects a growing understanding of the role our charity plays, not just in end-of-life care, but in a leadership role where community realises its own capacity to respond to the mission of no one dies or grieves alone.

This year, we have seen our social enterprise, Staying in Place Busselton, continue to develop, offering both practical support and emerging financial sustainability. We have taken our message into everyday spaces: libraries, cafés, schools, and lifestyle villages; through initiatives like the Miss Doris V. Lowe Resource Hub and the pilot initiative Doris on the Road, CCC Cafés, and through a mighty Go Blue for June campaign that exceeded all expectations. These efforts are not just outreach; they are invitations to talk, to plan, and to connect.

As we look ahead, we do so with optimism and determination. The challenges are real: financial pressures, increasing demand, and the complexity of aged and palliative care systems, but so too are the opportunities. We will continue to innovate, collaborate, and advocate. We will continue to listen to our community and walk alongside those who need us most.

To every volunteer, staff member, board director, donor, and supporter—thank you. You are part of an extraordinary charity that has been quietly, humbly, but powerfully supporting people in our community since 1989.

Together, we are building a community where compassion is not just a value, but a practice.

**James Jarvis**

**CEO**

September 2025

# Our Board

Our organisation is overseen by a volunteer Board of Management



**Tamsin Coutts**  
Chairperson



**Jenny Monson**  
Vice Chairperson



**Tanya Bartram**  
Treasurer



**Rose Gibbons**  
Secretary



**Kimball Powell**  
Committee Member



**Tim Baker**  
Committee Member



**Departing**

**Cassandra Armstrong**  
Committee Member

# Introducing Our Team

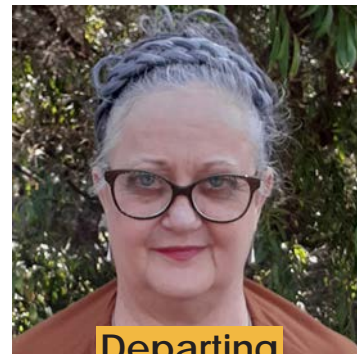
Our wonderful volunteers - over 100 of them - are supported by our dedicated staff.



**Kylee Anderson**  
Community  
Outreach  
Coordinator



**Kelly Rickwood**  
Hospice Volunteer  
Coordinator



**Departing**  
**Anthea Openshaw**  
Bereavement Support  
/ Complementary  
Therapy Coordinator



**Josie Vigers**  
Administration



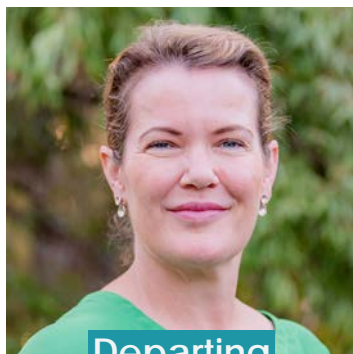
**Lisa Stelter**  
Finance /  
Administration



**Luke O'Connell**  
Concierge - Staying  
In Place Busselton



**Jane Smart**  
Concierge - Staying  
In Place Busselton



**Departing**  
**Melanie Casey**  
Concierge - Staying  
In Place Busselton

Also Departing are:

Shelley Lee,  
Coordinator, Staying  
In Place Busselton

and

Claire McDonnell,  
Volunteer Programs  
Coordinator



# Our Programs



## Hospice Volunteers

Our volunteers are trained to offer emotional and social support to people from all walks of life—no judgment, just kindness. They connect directly with patients and their loved ones, showing what it means to be part of a caring, compassionate community.

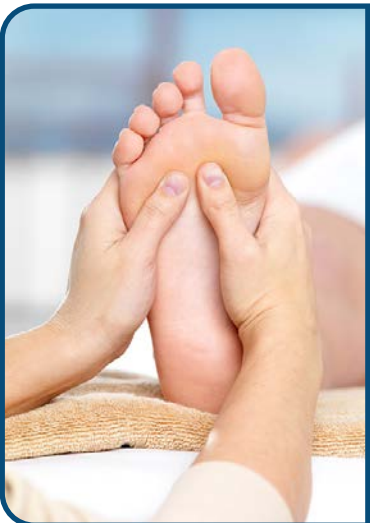
The work isn't always easy—it can be challenging at times—but it's also incredibly rewarding. Many of our volunteers say it's one of the most uplifting and life-affirming things they've ever done.



## Bereavement Volunteers

Some BHCI volunteers choose to take on extra training so they can support people dealing with grief, loss, or the challenges that come with a palliative diagnosis—whether it's their own or someone they're caring for.

Support is offered in a way that suits each person best. Some prefer one-on-one conversations, while others feel more comfortable in a group setting. It's all about meeting people where they're at and giving them the kind of care they need.



## Complementary Therapy Volunteers

- BHCI offers community members living with a life-limiting condition, their carers and anyone who is recently bereaved and opportunity to receive some pampering. BHCI recruits professionally certified therapists who choose to volunteer their time to provide such therapies to those in need. Modalities offered include:

- Hand and foot massage
- Reiki
- Reflexology
- Relaxation massage



## Community Outreach

### Lasting Words

Trained volunteers help people share their life stories and create a keepsake for family and friends—a special legacy gift.

### Advance Care Planning

BHCI offers workshops to community members to better understand the components of Advance Care Planning and Advance Health Directive. We provide a forum where attendees may participate in open discussions which may assist in determining how they may wish to be treated if the need should arise.

### Carer Education

This program is for Busselton residents who want to care for someone who wishes to stay at home, especially toward the end of life.

This year, BHCI teamed up with Dementia Support Australia to host monthly group meetings for carers at the Geographe Bay Centre.

BHCI is keen to partner with other local organisations to support and enrich community members in need.

### Doris V Lowe Hub

BHCI continues to recruit volunteers willing to assist our ageing community members by sharing IT skills, knowledge and information about death, dying and bereavement. Staff have visited lifestyle villages and relevant city events to educate our local community about the services and programs offered by our organisation.

A new initiative connected with our Doris V Lowe Hub is Scones and Scams, hosted by the Georgiana Molloy Anglican School. Our partnership with students fosters inter-generational learning, networking and support opportunities which have been gratefully received by the elder members within our community.

# Hospice Volunteer Program

## Recruitment and Retention

In May, we warmly welcomed 14 new Hospice volunteers who completed their comprehensive 4-day induction training. These compassionate individuals have integrated into the team, supported by the encouragement and camaraderie of their fellow volunteer colleagues. A couple of Hospice volunteers have transitioned into different roles within BHCI continuing to generously share their time and gift their talents in new ways. Their ongoing commitment reflects the strength and adaptability of our BHCI volunteer community.

## Workplace Health and Safety

Hospice volunteers continued to demonstrate their commitment to safe and compassionate care by attending their annual essential skills training at Busselton Health Campus. This training ensures they remain confident and informed in areas such as emergency procedures, infection prevention and control and safe wheelchair use.

Volunteers are encouraged to prioritise their own wellbeing and self-care, recognising that compassionate care begins and starts with us. Because when you care for yourself, you are better equipped to care for others, and this leads to a healthy and supported team. From the very beginning of the Hospice volunteer journey at induction training facilitated by supportive staff and volunteer colleagues, kindness is celebrated.

## Volunteer Involvement

It goes without saying—BHCI simply wouldn't be here without our amazing

volunteers because they are involved in so many ways beyond their regular volunteer role. From sitting in on recruitment interviews, helping train new volunteers during induction training and buddy shifts, attending meetings and CCC Cafés, and offering support to fellow volunteer colleagues, the Hospice volunteers go above and beyond every single day.

And here's something truly special: more than 20 of our volunteers wear multiple volunteer hats. That's nearly 30% of our Hospice volunteer team who generously give even more of their time and talents in additional roles—whether it's Bereavement Support, Complementary Therapy, Lasting Words, the Resource Hub, or helping at fundraising events. Their dedication is nothing short of inspiring, and we are endlessly grateful for the passion, care, and energy they bring to BHCI.

## Volunteer Recognition

Our Hospice volunteer program is something very special and unique. Hospice volunteers work alongside Health professionals at the Busselton Health Campus, forming strong partnerships built on trust, respect, and care.

Together, they help provide compassionate, holistic support to Hospice guests and their families. The volunteers gifted Hospice staff with a soft yellow heart to show their appreciation during Palliative Care Week.

During National Volunteer Week and the 25th anniversary of the Geographe Bay Centre and inception of volunteer support programs, we celebrated our



current and retired volunteers with a lovely morning tea and a small gift—a sunshine badge to symbolise the warmth and light they bring to their volunteer roles. And of course, our annual Christmas party was a joyful celebration of the spirit of giving, something our Hospice volunteers bring to every shift, every day, for everyone.

### Support and Development

With help from our Bereavement Support Coordinator, the annual mandatory training sessions focused on Grief and Loss in the Hospice Unit. These sessions gave Hospice volunteers a chance to talk, reflect, and learn more about how to support others—and themselves—through loss and grief.

Our 2025 four-day induction training for new volunteers was also a success. Every participant said the training was of high quality, and many shared how much they appreciated the warm and welcoming environment. One new volunteer said:

“The journey from a room filled with uncertain individuals to a room filled with a group of people who felt comfortable with each other and close whilst pursuing a common goal was fulfilling and quite a wonderful experience.”

Overall, the feedback showed that volunteers feel supported, confident,

and ready to take on their roles in the Hospice support team.

### Quality and Continuous Improvement

Hospice volunteers give so much of themselves, on average Hospice volunteers gift over 350 hours every month. Precious time, energy, and compassion are freely offered, supporting guests and families in the Hospice unit. But their impact goes far beyond time alone.

Volunteers help raise awareness about end-of-life care by having open, honest, gentle conversations about life, dying, death, and grief with people in the Hospice and the wider community helping to make these important topics easier to talk about.

Hospice volunteers help build strong connections between the Hospice unit and the community. Thanks to their efforts, they help bring the community compassion into the Hospice unit creating a warm, welcoming space that feels like home. Working closely with staff, they offer a friendly smile, calm presence, a listening ear and deep respect for each unique person. Hospice volunteers are there for anyone who may be feeling alone, helping them feel heard, seen and cared for by community members whilst in the Hospice unit.

The dedication and kindness of our volunteers truly make a difference—not just in the Hospice, but across the Busselton-Dunsborough community as shared by one testimonial from family below:

“Thank you so much for all you’ve done and all you do. Words cannot express how grateful we are to you all. The love and care you showered over us was so beautiful and so appreciated. We will never forget all the amazing care—it made such a tough time so much easier.”

#### Testimonial

*“Words cannot  
thank you enough  
for the love, care,  
and compassion  
that was expressed.”*

# Bereavement Support

Bereavement support continues to be a vital and evolving component of our services, shaped by the understanding that grief is a deeply personal experience. Our staff and volunteers offer a diverse and individualised approach, recognising that each person navigates loss in their own way. The program is designed to provide a safe and compassionate space where clients feel supported in expressing their emotions and engaging in meaningful, sometimes difficult, conversations.

We currently have nine experienced bereavement support volunteers actively working with clients. This year, we also welcomed eight new volunteers who are currently undergoing comprehensive training, including both theoretical learning and practical experience.

Volunteers have dedicated significant time to one-on-one support, delivered both in person and via phone. In addition, we facilitate monthly volunteer-led group meetings for Newly Bereaved Women and Bereaved Women, while Bereaved Men meet bimonthly. Over the past year, more than 75 clients have connected in these group sessions.

Our program also includes

psychoeducational components and social outings, which introduce clients to additional services and foster connection. The Support group gatherings are enriched by shared conversations, laughter, and the comfort of a cup of tea. On a more informal basis, volunteers have provided over 90 hours of drop-in support, offering a listening ear and guidance to those seeking information or emotional support. We continue to offer our monthly Mindfully You sessions, led by a qualified volunteer, which focus on mindfulness practices to promote self-care and emotional wellbeing. Currently, 198 clients are registered in the Bereavement Support program, with many also engaging in other support services we offer.

## Volunteer Training and Engagement

Our Bereavement Support Volunteer Training Program is designed to ensure volunteers are well-prepared to provide empathetic and informed support. Following completion of our general induction program, volunteers interested in bereavement support undertake an additional 1.5-day specialised training module. This foundational training is complemented by buddy shifts with experienced

volunteers during Wednesday drop-in sessions and Thursday Complementary Therapy Meet and Greet events. Volunteers also attend regular bereavement support meetings.

Held bimonthly, these meetings provide a forum for volunteers to share strategies, engage in ongoing learning, review client progress, access resources, and reinforce the importance of self-care.

## Community Events

The annual Remembrance Service was held in November 2024, at William Barrett & Sons in Busselton. This meaningful event offers the community an opportunity to come together in remembrance and celebration of loved ones. In December, clients from all bereavement support groups gathered for a festive Christmas breakfast, fostering connection and shared reflection.

## Looking Ahead

We remain committed to expanding and enhancing our bereavement support services. Through compassionate listening and community education, we aim to foster resilience and connection among those navigating grief.



# Complementary Therapy

## Recruitment and Retention

BHCI were privilege to retain the majority of our Complementary Therapy (CT) volunteers and even increased our overall number to twenty (20) during the 2024/2025 reporting period.

The volunteer induction training this year saw changes where volunteers were invited to attend trial buddy shifts of all roles across the CT program. This has resulted in some volunteers choosing to volunteer in some and/or all of the roles available, thus providing more opportunities to volunteers and flexibility to staff when schedules for shifts were unable to be fulfill due to illness or other personal commitment.

During the 2024/2025 period, BHCI delivered 242 Complementary Therapy sessions to a combination of end-of-life clients, palliative care clients, their carers and the bereaved who utilised this service. Due to the inability to schedule appointments in a timely manner for new clients seeking assistance, an audit was undertaken of clientele and appointment booking processes. The outcome highlighted the need to investigate opportunities to developed more suitable parameters that would improve the overall management of the CT program.

Components addressed included

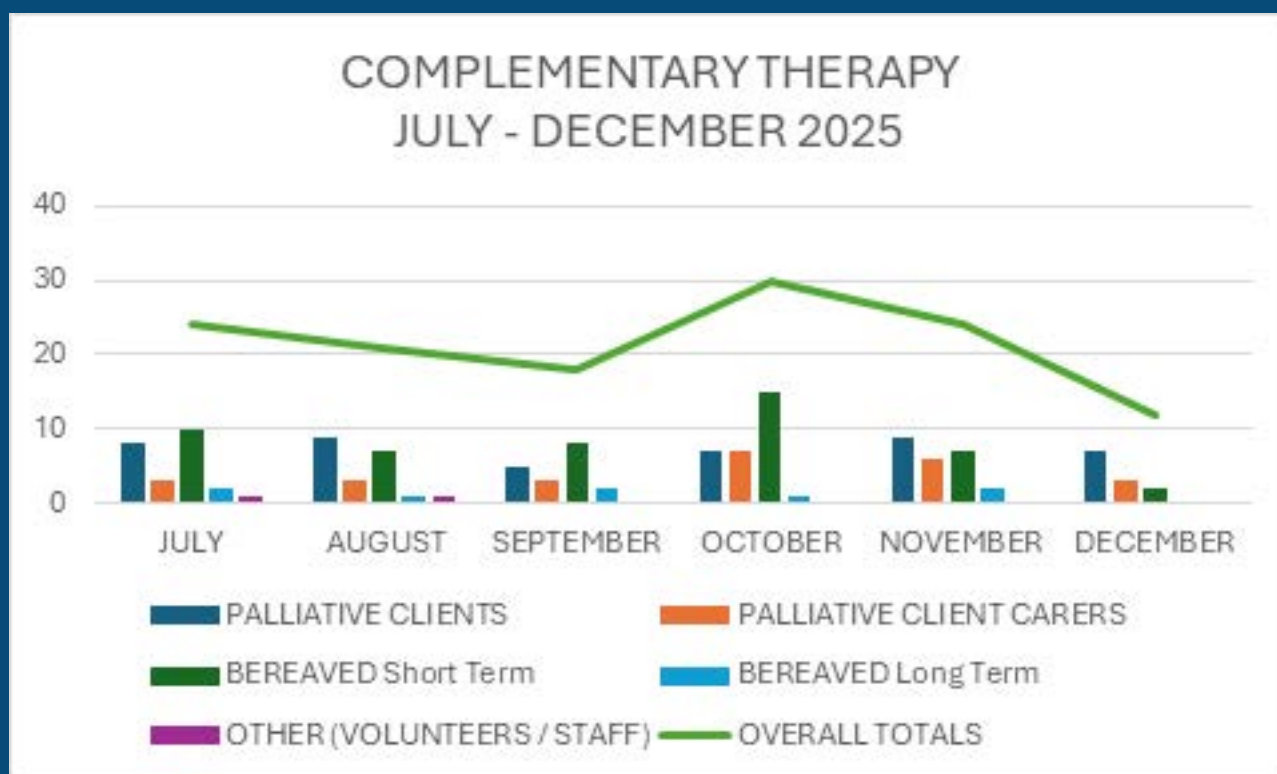
- Length of time an individual had been attending CT sessions
- Other support services within the organisation utilised by the individual
- Individual's progress – ascertained on a case-by case-basis

After beta testing a new client management software program, staff elected to implement the Cliniko Cloud-based practice management and patient intake system to automate bookings, which was trialled throughout the month of February. Each individual volunteer and client was introduced to the new booking regime and were provided with a handbook that explained the process and expectations of all parties. The implementation of Cliniko was successfully received by staff, volunteers and clients alike.

The breakdown of client usage and comparisons between July to December 2024 and February to June 2025 as follows:

2024 MONTHS	PALLIATIVE CLIENTS	PALLIATIVE CLIENT CARERS	BEREAVED Short Term	BEREAVED Long Term	OTHER (VOLUNTEERS / STAFF)	OVERALL TOTALS
JULY	8	3	10	2	1	24
AUGUST	9	3	7	1	1	21
SEPTEMBER	5	3	8	2	0	18
OCTOBER	7	7	15	1	0	30
NOVEMBER	9	6	7	2	0	24
DECEMBER	7	3	2	0	0	12
	45	25	49	8	2	129

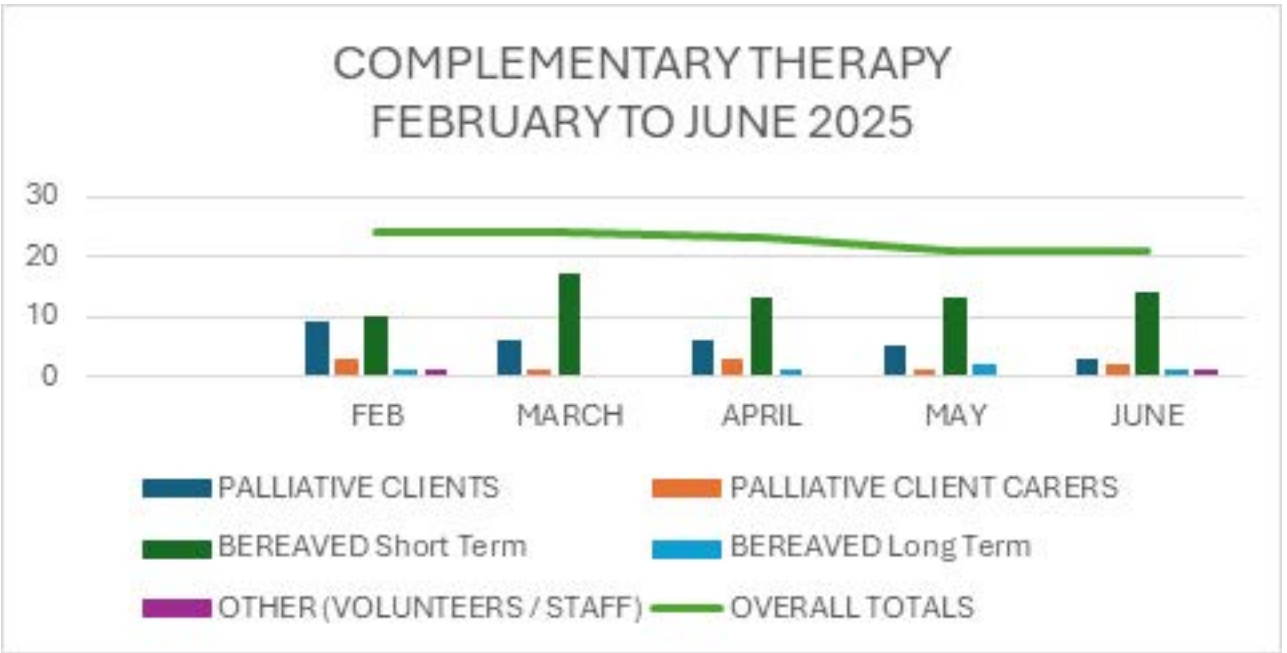
41 individuals utilised the Complementary Therapy Service from July to December 2024



Note:

- Longterm bereaved – typically two years or more post death
- Short term bereaved – newly bereaved or first-time seeking assistance

2025 MONTHS	PALLIATIVE CLIENTS	PALLIATIVE CLIENT CARERS	BEREAVED Short Term	BEREAVED Long Term	OTHER (VOLUNTEERS / STAFF)	OVERALL TOTALS
FEBRUARY	9	3	10	1	1	24
MARCH	6	1	17	0	0	24
APRIL	6	3	13	1	0	23
MAY	5	1	13	2	0	21
JUNE	3	2	14	1	1	21
	29	10	67	5	2	113



## Support and Development

A minimum of two (2) meetings were arranged where all Complementary Therapy program volunteers were invited to gather, network, share experiences and socialise with one another. Feedback received from open discussions provided meaningful information to implement changes and make appropriate adjustments to improve the delivery of services.



# Community Outreach Service

## Community Outreach & Education

Busselton Hospice Care Inc. continues to lead community education and engagement around ageing, dying, death, and bereavement through a range of innovative and inclusive initiatives. Our CCC Cafés (Coffee, Coffins & Conversations)—delivered with the valued support of the City of Busselton—have become a cornerstone of our outreach. These informal gatherings provide a safe and welcoming space for community members to explore end-of-life topics, share personal stories, and ask questions. The CCC Cafés are helping to normalise conversations around death and dying, reduce stigma, and foster a more compassionate and informed community. In May 2025, we hosted a successful Community Expo at Nova Village, which brought together residents, volunteers, and service providers to explore the resources available through BHCI. The event was so well received that our Miss Doris V. Lowe Resource Hub volunteers have since begun outreaching to other lifestyle and retirement villages across Busselton, extending the reach of our education and

support services.

We also proudly launched Scams and Scones, an intergenerational digital literacy initiative delivered through the Miss Doris V. Lowe Resource Hub, in partnership with GMAS and WACHS South West Population Health with support from a grant from Volunteering WA.. This project connects tech-savvy students with older adults to explore online safety and build digital confidence—all over a warm scone and a cup of tea. The program has been warmly embraced and is already fostering meaningful connections and practical learning.



As part of our Go Blue for June 2025 campaign, BHCI was featured in a special wraparound edition of the Busselton Dunsborough Times, which included an editorial by our Chairperson, Dr Tamsin Coutts, titled "What Does

Hospice Mean to You?”. In her piece, Dr Coutts reflected on the evolution of hospice care and the enduring values of compassion, connection, and dignity that underpin our work.

These initiatives reflect BHCI's commitment to empowering individuals with knowledge, reducing isolation, and building a community where no one needs to face ageing, dying, or grief alone.

### **Lasting Words**

This year marked the official launch of the Lasting Words program by Busselton Hospice Care Inc. Volunteers successfully completed their Dignity Therapy training qualifications with Palliative Care WA. The first legacy document was created for a 101-year-old community member, who recalled and relayed the experiences and values that were important to him and the messages and hopes he has for his family in the future. He was thrilled to receive the booklet recording his story and to share it with his family.

Additionally, ten (10) new volunteers completed Busselton Hospice Care Inc.'s foundational support training and subsequently participated in the Lasting Words Busselton Dignity Therapy interviewer training. These volunteers are now conducting practice interviews and receiving transcription mentoring before officially representing the Lasting Words Busselton program.

There has been a growing interest from potential storytellers within the community. At present we cannot meet the demand however, clients will be placed on a waitlist until volunteers are available to conduct the interviews.

The Lasting Words program not only creates a legacy for family and friends, but also benefits the storytellers. The process of interviewing and reflecting on their experiences helps the storytellers to recognise the impact and meaning they have had in their lives.

### **Advance Care Planning**

Advance Care Planning workshops are ongoing at the Geographe Bay Centre, providing community members with the tools to identify and prioritise their beliefs and values in their care decisions. Participants have reported that these workshops equip them to initiate important conversations with their families, enabling them to articulate their preferences regarding their lifestyle and healthcare. This preparation ensures that, in the event they are unable to communicate their wishes, their families can make informed decisions on their behalf, confident that they are respecting their loved one's choices.

### **Miss Doris V Lowe Resource Hub**

This year, thanks to a generous

bequest from Miss Doris V Lowe, we initiated the planning for a new Resource Hub within the Geographe Bay Centre. The Resource Hub is designed to provide the community with essential support on matters related to ageing, dying, death, and bereavement.

We have acquired a selection of recommended books for community members to read. Additionally, at our request, Busselton Library has purchased many of these books, allowing clients to borrow them for extended periods if they find them valuable.

Our volunteers are undergoing training to assist visitors with various needs, including accessing information online, staying safe online, and navigating community, government, and private services. In the coming year, we plan to offer workshops to the community, enabling participants to share their knowledge and educate others. This initiative reflects our ongoing commitment to supporting the community through comprehensive resources and education.

## Home Visiting and Carer Education

Referrals for social and emotional support at home can be made by General Practitioners (GPs), Palliative Care Services, or through self-referral. While many clients receive adequate support

through their government-provided Home Care Package, there are those who require additional support or do not qualify for government services, such as palliative clients under the age of 65. For these individuals, we strive to customise our services to best support both the client and their carer/partner.

Palliative Care WA has promoted our Carer Education service, which is available to all residents in Western Australia who are caring for seriously ill individuals. This initiative has generated significant interest from other health services, who are now recommending these webinars to their clients.

# Staying In Place Busselton



## Introduction

Staying in Place Busselton (SIPB) continues to develop as a community-driven social enterprise, offering personalised home care services that empower individuals to remain safely and comfortably in their own homes in partnership with an aged care provider. This flexible, client-centred model ensures that care is tailored to each person's unique needs, lifestyle, and preferences.

## Client Services

- As of June 30th, 2025, SIPB is proudly coordinating services for 12 clients across a range of home care packages in partnership with InCasa Aged Care and Community Services (InCasa):
  - 1 x Level 2 Package
  - 6 x Level 3 Packages
  - 5 x Level 4 Packages
- Each package contributes to our care partner fee structure, supporting the sustainability of our model while delivering high-quality, personalised care.

## Onboarding and Care Planning

Onboarding continues to be

conducted in partnership with InCasa, with all client data securely managed via their CRM system, Lookout. Our SIPB employees oversee coordination, while clinical onboarding is performed by a registered nurse engaged through the Mable platform. Each client receives a comprehensive care plan developed by InCasa, addressing their clinical, psychological, and social needs.

## Services Coordinated

- **Occupational Therapy (OT)** and Allied Health Services are arranged as needed
- **Equipment and Home Modifications** are sourced through the client's package to ensure safety and comfort.
- **Support Workers** are matched to clients based on preferences and evolving needs.

## Community Relationships

SIPB continues to strengthen relationships with local businesses, allied health professionals, and service providers including the network of Mable workers (independent home care contractors). These partnerships are essential to coordinating



responsive, high-quality care and ensuring clients feel supported within their community.

### Client-Centered Flexibility

The model remains rooted in flexibility and respect for client autonomy. Whether it's enabling a trusted friend to become a paid support worker or adapting services to meet personal preferences, SIPB is committed to honouring the choices of those we serve.

#### Success Story Client #1

*Chose SIPB because she wanted her trusted friend to provide services.*

*We facilitated this by signing her friend up to Mable, allowing her to be paid for services she had been providing for free. This was a win-win for both parties.*

#### Success Story Client #2

*Allocated 2.5 hours per week for domestic assistance and gardening. The client requested her support worker to clean her car instead, which was accommodated, showcasing our model's flexibility.*

### Looking Ahead

With a growing client base and continued community support, SIPB is well-positioned to expand its impact in the coming year. We remain dedicated to providing dignified, personalised care that allows individuals to stay in place—safely, confidently, and with the support they deserve.

# Volunteers

Volunteers are the heart of Busselton Hospice Care Inc – without them, our organisation would not exist. We are grateful that those who chose to take a break during the Covid-19 pandemic have returned. The compassion and caring they gift to those community members and families in need is priceless.

Sincere gratitude to each and every one of our wonderful family of volunteers.



National Volunteer Week  
celebration







Go Blue for June – Hospice volunteers with donated quilt; sewn with love and by the gifted Joan Tuffin Quilting Group



CCC Cafe 'Grave Matters' with COB and Hancock Memorials

2025 Volunteer training proudly supported by Rio Tinto





# Fundraising

## Fundraising Highlights 2024–2025

Throughout 2024–2025, Busselton Hospice Care Inc. continued to engage the community through a vibrant calendar of fundraising events. These initiatives not only raised essential funds for our programs and services but also deepened community awareness and connection to our mission. We are grateful for the generosity of individuals, businesses, and community groups whose support ensures that compassionate, volunteer-led palliative care remains accessible to all.

### Go Blue for June 2025

Now in its fifth year, Go Blue for June has evolved into a powerful community movement. This year's campaign raised a record-breaking **\$81,363.22**, thanks to the creativity and commitment of our volunteers, local businesses, and supporters. The month-long initiative featured a diverse range of events including the Blue High Tea, Inaugural Bed Run, Winter Solstice Plunge, and the Blue Dress Amble. Community spaces were transformed with blue decorations, and local businesses hosted



### GBFJ Activities

- Inaugural Bedrun
- The Blue Box /Fig Tree Lane crochet squares
- The Blue Plunge
- Bluey
- Cow poo lotto





themed events and fundraisers. The campaign not only exceeded financial goals but also amplified our message that no one needs to die or grieve alone. We thank everyone who helped make Go Blue for June 2025 a resounding success.

### **Gail Kearney Memorial Golf Day**

The 23rd annual Gail Kearney Memorial Golf Day, held on March 28, 2025, raised an outstanding **\$50,150**, bringing the total funds raised over the event's history to more than **\$750,000**. With a record number of teams and the event reaching capacity six weeks in advance, this cherished day continues to be a cornerstone of our fundraising efforts. We extend heartfelt thanks to the organising committee, sponsors, and participants for their enduring support. The event remains a celebration of community spirit, camaraderie, and generosity—all in honour of Gail Kearney's legacy and in support of our vital care services.



### **Cow Poo Lotto**

In a light-hearted twist to traditional fundraising, BHCI launched its Cow Poo Lotto in partnership with Beerfarm. This quirky and fun-filled event captured the imagination of the community, drawing attention to the serious cause behind the laughter. Participants purchased numbered squares in a paddock, awaiting the moment a cow would “select” the winning square. The event not only raised funds but also sparked conversations about hospice care in an approachable and engaging way. We thank Beerfarm and all participants for embracing the spirit of this unique initiative.

## **Christian Fletcher Calendar Fundraiser**

Renowned local photographer **Christian Fletcher** has once again generously donated his time, talent, and breathtaking images to support Busselton Hospice Care Inc. through our annual calendar fundraiser. For over two decades, Christian's work has been at the heart of this much-loved initiative, which continues to raise vital funds for end-of-life care services across our community. The 2025 calendar, supported by **Miss Doris V. Lowe Resource Hub, William Barrett & Sons, Rotary Club of Busselton-Geographe Bay, and Staying in Place Busselton**, was distributed through more than 20 community outlets, including medical centres, news agencies, and tourism hubs in Busselton, Dunsborough, and Vasse.

These calendars are more than just beautiful keepsakes—they represent the compassion and community spirit that underpin our work. We extend our heartfelt thanks to Christian Fletcher and all our sponsors for their enduring support, which allows us to continue offering free, volunteer-led palliative care and bereavement services to those in need.

## **2024 Spring Soirée**

The inaugural Spring Soirée, held on 12 October 2024 at the picturesque Sabina River Farm, was a resounding success—raising over **\$31,000** in net proceeds to support Busselton Hospice Care Inc.'s volunteer-led services. The evening brought together 120 guests, including business supporters, community members, sponsors, and volunteers, for a celebration of fine food, wine, and entertainment.

Catered by Supper Road and supported by the Busselton AFL Masters Football Club, the event featured a silent auction, photo booth, and live entertainment. Generous donations from local businesses—including a diamond necklace from Nina's Jewellery—helped make the night both memorable and impactful.

Funds raised from the Soirée directly support BHCI's programs at the Busselton Health Campus Hospice Unit and the Geographe Bay Centre, including Bereavement Support, Complementary Therapy, Home Visiting, and Carer Education. We extend our sincere thanks to all sponsors, donors, and attendees for making this event such a meaningful success.



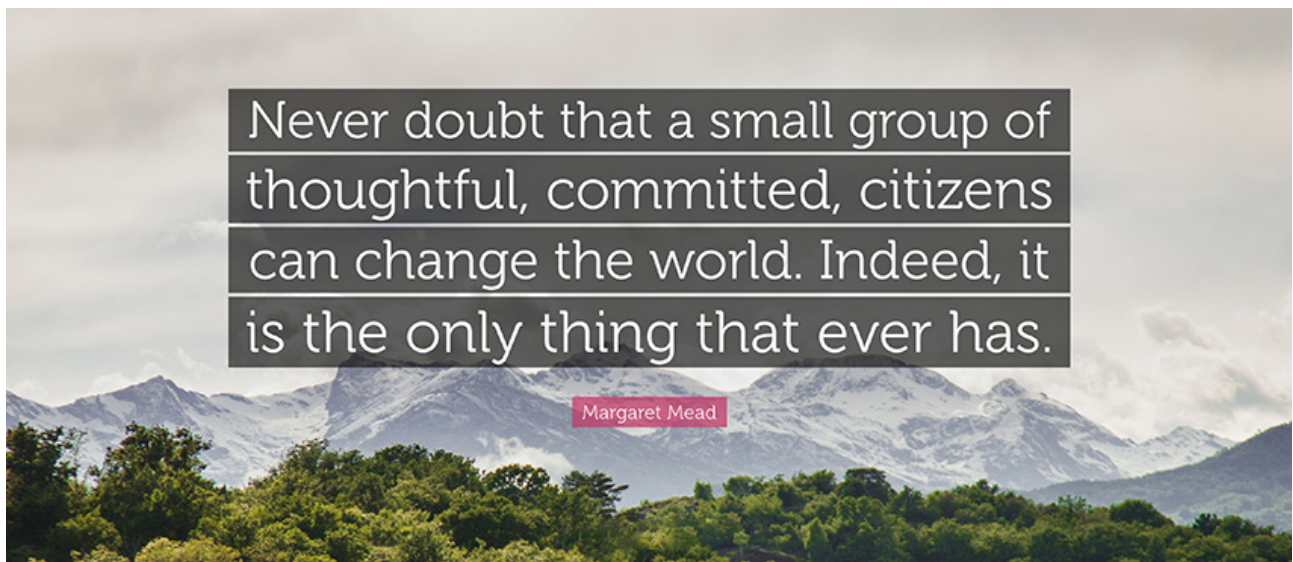


## Volunteer Transitions and Milestones

Throughout the year, BHCI farewelled several valued volunteers who have contributed meaningfully to our mission. Mr John Hanlon, who joined the Board in 2020 as Assistant Treasurer, concluded his tenure as Treasurer in 2024. In January 2025, Ms Cassandra Armstrong stepped down from her role as a Board Committee Member, having served since September 2023.

We were privileged to celebrate a remarkable milestone, being the organisation's 25th anniversary since the commencement of our volunteer program and services. We were honoured to share this special event with 10 ex volunteers who were inducted in our inaugural volunteer intake back in the year 2000. One of our current volunteers, Mrs Lorna Osborne has continued volunteering with us and is now part of our Complementary Therapy Meet & Greet team. Lorna's enduring commitment and compassion continue to enrich our organisation and share her knowledge and experience since our inception..

In April and May 2025, BHCI welcomed its largest cohort of new volunteers since the onset of the COVID-19 pandemic, reflecting a renewed community spirit and growing interest in our work.



## **Volunteer Contributions**

Over the past year, our volunteers have continued to demonstrate an exceptional commitment to compassionate service, providing consistent and heartfelt support to individuals receiving palliative and end-of-life care. Their dedication remains central to the mission of Busselton Hospice Care Inc., and we are honoured to formally acknowledge their invaluable contributions to our organisation and community.

## **Partnership with Busselton Health Campus**

We extend our sincere appreciation to the staff of Busselton Health Campus for their enduring collaboration and shared pursuit of excellence in care. This partnership plays a vital role in enhancing the quality of services we deliver, and its impact is reflected in the meaningful feedback received from those we support.

## **Supporters and Stakeholders**

To our supporters and key stakeholders, we offer our deepest gratitude. Your continued commitment and generosity have enabled Busselton Hospice Care Inc. to maintain and expand essential programs and services, ensuring that individuals and families across our community receive the care and support they need during some of life's most challenging moments.



# Our Supporters

Rotary



Club of Busselton  
Geographe Bay



volunteering<sup>WA</sup>

RioTinto



**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**FINANCIAL REPORT  
FOR THE YEAR ENDED  
30 JUNE, 2025**

**Liability limited by a scheme approved under  
Professional Standards Legislation**

**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

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**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**COMMITTEE'S REPORT**

Your committee members submit the financial report of the Busselton Hospice Care Inc for the financial year 30 June, 2025.

**Committee Members**

The name of each member of the committee during the year and if different, at the date of the report;

**Principal Activities**

The principal activities of the association during the financial year were:


**Significant Changes**

No significant change in the nature of these activities occurred during the year.

**Operating Result**

The loss of the association after providing for income tax amounted to \$(47,109.41).

Signed in accordance with a resolution of the members of the committee

  
.....  
Chair

10th SEPTEMBER  
Dated this day of September, 2025



**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

HARVEY  
 & PARTNERS  
 CERTIFIED  
 PRACTISING  
 ACCOUNTANTS  
 BUSSELTON WA

**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2025**

	<b>Note</b>	<b>2025 \$</b>	<b>2024 \$</b>
<b>INCOME</b>			
Donations		156,711.44	99,649.38
Calendars		28,499.00	29,265.60
Calendar Donations		5,500.00	4,500.00
Fundraising		167,212.80	163,894.68
Golf Day		50,150.00	42,610.00
		<u>408,073.24</u>	<u>339,919.66</u>
<b>OTHER INCOME</b>			
Unexpended Grant Funds b/fwd		1,446.90	8,272.73
Grant Funding		102,457.09	48,758.24
Interest Received		16,595.13	13,799.30
Other Income		49,448.65	40,232.53
		<u>169,947.77</u>	<u>111,062.80</u>
		<u>578,021.01</u>	<u>450,982.46</u>

The accompanying notes form part of these financial statements.

Page 2

**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

HARVEY  
& PARTNERS  
CERTIFIED  
PRACTISING  
ACCOUNTANTS  
BUSSELTON WA

**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2025**

	Note	2025 \$	2024 \$
<b>EXPENDITURE</b>			
Audit Fees		800.00	800.00
Advertising/Publicity		3,490.70	1,674.05
Bank Charges		1,211.11	811.30
Bereavement Support		1,876.03	1,613.32
Calendar Expenses		12,948.31	12,463.99
Cleaning		1,921.70	1,448.90
Complementary Therapy		227.40	458.34
Cooking for One		-	92.41
Depreciation		1,704.62	2,007.82
Equipment		773.18	443.38
Functions		31,097.64	6,743.05
Fundraising Contractor		2,730.00	4,400.00
Fundraising Expenses		36,281.22	49,698.03
Gardening Expenses		1,312.41	1,590.66
Insurance		11,863.68	10,947.00
IT Support		6,788.60	10,989.19
Legal Costs		53.60	-
Membership Fees		884.54	1,038.54
Postage		10.91	111.25
Printing & Stationery		834.42	3,403.43
Repairs & Maintenance		589.48	1,608.28
Resources Hub		337.94	2,311.99
Staff Training & Welfare		1,718.33	2,264.25
Staying in Place Expenses		4,792.60	4,407.94
Subscriptions & Memberships		2,459.72	2,215.40
Sundry Expenses		1,504.55	565.41
Super Contributions - Employees		46,986.96	39,289.74
Telephone & Internet		2905.05	2549.61
Travelling Expenses		--	1,391.60
Volunteer Expenses		8,573.62	6,535.38
Wages		421,869.42	357,178.99
Transfer to Committed Grant Funds		6,703.84	1,446.90
Transfer to/from Provision for Annual, Sick & Long Service		9,878.84	11,455.57
		625,130.42	543,956.29
(Loss) Profit before income tax		(47,109.41)	(92,973.83)

The accompanying notes form part of these financial statements.

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**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2025**

	<b>Note</b>	<b>2025 \$</b>	<b>2024 \$</b>
<b>(Loss) Profit for the year</b>		<u>(47,109.41)</u>	<u>(92,973.83)</u>
Retained earnings at the beginning of the financial year		<u>409,861.78</u>	<u>502,835.61</u>
<b>Retained earnings at the end of the financial year</b>		<u>362,752.37</u>	<u>409,861.78</u>

The accompanying notes form part of these financial statements.

Page 4

**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**BALANCE SHEET**  
**AS AT 30 JUNE 2025**

	Note	2025 \$	2024 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	408,980.68	444,442.98
Trade and other receivables	4	6,478.69	11,508.94
<b>TOTAL CURRENT ASSETS</b>		<u>415,459.37</u>	<u>455,951.92</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	5	19,495.92	20,533.54
<b>TOTAL NON-CURRENT ASSETS</b>		<u>19,495.92</u>	<u>20,533.54</u>
<b>TOTAL ASSETS</b>		<u>434,955.29</u>	<u>478,485.46</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	6	9,331.47	18,888.01
Employee benefits	7	56,167.61	46,288.77
Unexpended Grant Funds On Hand		6,703.84	1446.90
<b>TOTAL CURRENT LIABILITIES</b>		<u>72,202.92</u>	<u>66,623.68</u>
<b>TOTAL LIABILITIES</b>		<u>72,202.92</u>	<u>66,623.68</u>
<b>NET ASSETS (LIABILITIES)</b>		<u>362,752.37</u>	<u>409,861.78</u>
<b>MEMBERS' FUNDS</b>			
Retained earnings	8	362,752.37	409,861.78
<b>TOTAL MEMBERS' FUNDS</b>		<u>362,752.37</u>	<u>409,861.78</u>

The accompanying notes form part of these financial statements.

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**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2025**

The financial statements cover Busselton Hospice Care Inc. as an individual entity. Busselton Hospice Care Inc. is a not-for-profit Association incorporated in WA under the Associations Incorporation Act 2015.

The functional and presentation currency of Busselton Hospice Care Inc. is Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

**1 Basis of Preparation**

In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

**2 Summary of Significant Accounting Policies**

**Plant and Equipment**

Each class of plant and equipment is carried at cost less, where applicable, any accumulated depreciation and impairment.

Plant and equipment is depreciated on a straight-line basis over the asset's useful life to the Association, commencing when the asset is ready for use.

**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2025**

### **Impairment of Non-Financial Assets**

At the end of each reporting period the association determines whether there is evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss, except for goodwill.

### **Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cash flows. Changes in the measurement of the liability are recognised in profit or loss.

### **Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Sick Leave is calculated at 25% of the current liability as a conservative estimate.

### **Cash and Cash Equivalents**

**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2025**

---

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

**Revenue and Other Income**

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

**Interest revenue**

Interest revenue is recognised using the effective interest rate method.

**Rendering of services**

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period. If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

Revenue from training services is generally recognised once the training has been delivered.

**Goods and Services Tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.



**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE, 2025**

	<b>2025</b>	<b>2024</b>
	<b>\$</b>	<b>\$</b>
<b>3 Cash and Cash Equivalents</b>		
Cash on Hand	1,726.36	1,465.50
Gift Cards on Hand	40.00	80.00
Prepayments	500.00	-
Bendigo Operating Account #9469	83,674.05	42,114.18
Bendigo Savings Account	20,391.78	50,418.63
Bendigo Card #9428	426.99	364.67
Bendigo Term Deposit #5723	150,000.00	150,000
Bendigo Term Deposit #5723	52,221.50	50,000
Bendigo Term Deposit	100,000.00	150,000
	<u>406,980.68</u>	<u>444,442.98</u>
<b>4 Trade and Other Receivables</b>		
<b>Current</b>		
Trade Debtors	4,978.44	9,947.43
GST Account	1,500.25	1561.51
	<u>6,478.69</u>	<u>11,508.94</u>
<b>5 Property, plant and equipment</b>		
Plant & Equipment	23,208.36	22,541.36
Less: Accumulated Depreciation	<u>(3,712.44)</u>	<u>(2,007.82)</u>
	19,495.92	20,533.54
<b>Total Plant and Equipment</b>	<u>19,495.92</u>	<u>20,533.54</u>
<b>Total Property, Plant and Equipment</b>	<u>19,495.92</u>	<u>20,533.54</u>
<b>6 Accounts Payable and Other Payables</b>		
<b>Current</b>		
PAYG Withholding Payable	4,316.00	11,454.00
Superannuation Payable	4,377.46	7,285.01
Trade Creditors	638.01	149.00
	<u>9,331.47</u>	<u>18,888.01</u>



**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

	2025 \$	2024 \$
<b>7 Employee Benefits</b>		
<b>Current</b>		
Provision for Sick Leave	8,442.81	7,243.27
Provision for Long Service Leave	6,632.73	3,981.86
Provision for Holiday Pay	34,340.88	28,295.78
Provision for Public Holidays and TOIL	6,751.19	6,767.86
	<u>56,167.61</u>	<u>46,288.77</u>
<b>8 Retained Earnings</b>		
Retained earnings at the beginning of the financial year	409,861.78	502,835.61
(Net loss) Net profit attributable to the association	<u>(47,109.41)</u>	<u>(92,973.83)</u>
Retained earnings at the end of the financial year	<u>362,752.37</u>	<u>409,861.78</u>
<b>9 Statutory Information</b>		
The registered office of the association is:		
5 Craig Street,		
BUSSELTON WA 6280		
The principal place of business is:		
5 Craig Street,		
BUSSELTON WA 6280		

**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**STATEMENT BY MEMBERS OF THE COMMITTEE**

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial report as set out on pages 1 to 10:

1. Presents a true and fair view of the financial position of Busselton Hospice Care Inc. as at 30 June, 2025 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Busselton Hospice Care Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

Chair: Tamm Cuth

Treasurer: Janya Bartram.

Dated this <sup>10<sup>th</sup></sup> ~~day of September~~ <sup>OCTOBER</sup>, 2025

**INDEPENDENT AUDIT REPORT  
TO THE MEMBERS OF BUSSELTON HOSPICE CARE INC  
34 520 860 920**

**Report on the Audit of the Financial Report**

**Opinion**

*Verification of Cash Receipts*

It is not practicable for the Busselton Hospice Care Inc. to maintain an effective system of internal controls over cash receipts until their initial entry in the accounting records. Accordingly, in our audit in relation to cash receipts income was limited to amounts recorded within the financial records

I have audited the accompanying financial report, being a special purpose financial report, of Busselton Hospice Care Inc. (the association), which comprises the balance sheet as at 30 June, 2025, and the income and expenditure statement for the year then ended, and notes to the financial statements including a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

In my opinion, the accompanying financial report of the association for the year ended 30 June 2025 is prepared, in all material respects, in accordance with the Associations Incorporation Act 2015.

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of Matter- Basis of Accounting**

I draw attention to note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the association in accordance with a special purpose framework. As a result, the financial report may not be suitable for another purpose. My report is intended solely for the association and should not be distributed to or used by parties other than the association. My opinion is not modified in respect to this matter.

**Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Act 2015 and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

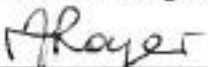
**INDEPENDENT AUDIT REPORT  
TO THE MEMBERS OF BUSSELTON HOSPICE CARE INC  
34 520 860 920**

**Auditor's Responsibility for the Audit of the Financial Report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

**Name of Firm:** Harvey & Partners  
Certified Practising Accountants

**Name of Director:**

  
Marilyn Jean Boyer B.Bus CPA FIPA FFA

**Address:** PO Box 261, BUSSELTON WA 6280

**Dated this 17 day of September, 2025**



**BUSSELTON HOSPICE CARE INC**  
**34 520 860 920**

**CERTIFICATE BY MEMBERS OF THE COMMITTEE**

I, \_\_\_\_\_ of Busselton Hospice Care Inc., certify that:

- (a) I attended the annual general meeting of the association held on 25 September, 2025.
- (b) The financial statements for the year ended were submitted to the members of the association at its annual general meeting.

Dated this 10<sup>th</sup> OCTOBER day of ~~September~~, 2025

Committee Member: Tammy Cuth